

BOROUGH OF BUTLER REORGANIZATION MEETING

JANUARY 7, 2025 ~ 6:00 P.M.

1. Call Meeting to Order – Pledge to the Flag – Moment of Reflection – Sunshine Notice
2. Oath of Office:
 Councilman Guzman *Clerk calls to mic, MAYOR issues oath*
 Councilman Meier *Clerk calls to mic, MAYOR issues oath*
3. Roll Call by Brandi: Mayor, Calvi, Guzman, Meier, Orcutt, Piccirillo, Verdonik **Also present:**
4. Mayor’s Address – *Acknowledge Dignitaries in attendance*
5. Address by newly elected Council Members: *Mayor Intro Meier, Mayor Intro Guzman*
6. Election of Council President * **M: 2: RC:**
7. **R 2024-01** Appointment of Chris Finelli as Fire Chief for the Butler Fire Department **M: 2: AIF**

Clerk invites Chief to come forward, Mayor issues Oath

BUTLER FIRE DEPARTMENT

Deputy Chief	Vacant
Battalion Chief	Doug Morse
Captain 1	Dakota Sheehan
Captain 2	Vacant
Lieutenant 1	Vacant
Lieutenant 2	Vacant
Lieutenant 3	Kyle Finelli
Lieutenant 4	Eric Gorecki

FIRE POLICE – One Year Term – Chris Finelli, Joe Usinowicz, Robert Krill, John Futcher, Phil Soules, Bill Dunlap, Bob Carola, Dakota Sheehan, Lester Soltys, Michael Dunlap

Clerk will introduce Officers and Fire Police – Mayor to Issue Oath

FIRE POLICE CHIEF – to be elected at FD meeting

8. **R 2025-02 ANNUAL APPOINTMENTS:**

BOROUGH ATTORNEY

One Year Term – Robert H. Oostdyk, Jr.

BOROUGH ENGINEER

One Year Term – Thomas Boorady of Darmofalski Engineering

BOROUGH AUDITOR

One Year Term –Valerie Dolan of Nisivoccia LLP

MUNICIPAL TAX SEARCH OFFICER

One Year Term – Cora Ashley

ASSESSMENT SEARCH OFFICER

One Year Term – Brandi Smith-Greco

POLICE MATRON

One Year Term – Leslie Usinowicz

EMERGENCY MANAGEMENT COUNCIL

One Year Term – Christopher Finelli, Joe Costello, Brandi Smith-Greco, Peter Tabbot, Rebecca Hammonds, Matthew Guilder, Brian Pumo, Joe Scapparo, Kyle Finelli, Ed Vath, Sal Ciccone, Britni Orcutt, Bloomingdale Code Official

BLOOD BANK

One Year Term – Butler Fire Department

VETERANS SERVICE OFFICER

One Year Term – VFW Post 8096

REPRESENTATIVES TO THE JOINT INSURANCE FUND

One Year Term – Matthew Guilder and Melissa Berger

REPRESENTATIVES TO PUBLIC POWER ASSOCIATION and NEW JERSEY PUBLIC POWER AUTHORITY

One Year Term – James Lampmann

ALTERNATIVE REPRESENTATIVE TO PUBLIC POWER ASSOCIATION and NEW JERSEY PUBLIC POWER AUTHORITY

One Year Term – Jeff Ricker

DIAL-A-RIDE REPRESENTATIVE

One Year Term - Brandi Greco

SENIOR CITIZEN ADVISORY COMMITTEE

One Year Term – Bill Landon, Donna Meizinger, JoAnn Rehfuss, Isabelle Rimmer, Barbara Tavano, Pat Wojtecki, Jeannette Shahenkari, Nancy Solomon, Frank Blatterman, 1 Vacancy.

PEQUANNOCK RIVER BASIN REGIONAL SEWER AUTHORITY

Five Year Term- James Lampmann (2/1/2024-1/31/2029)

PUBLIC AGENCY COMPLIANCE OFFICER*

One Year Term – Matthew Guilder

Motion for R 2025-02 Appointments:

Second:

AIF:

9. **R 2025-03 APPOINTMENT OF GOVERNING BODY LIAISONS, REPRESENTATIVES & STANDING COMMITTEES:**

SENIOR CITIZEN ADVISORY COMMITTEE Councilwoman Britni Orcutt

BOARD OF EDUCATION Councilman Jose Guzman

COMMUNITY DEVELOPMENT REVENUE SHARING COMMITTEE
Matthew Guilder, Melissa Berger and

CLEAN COMMUNITIES Councilman Alex Calvi

BOARD OF HEALTH Councilman Jose Guzman

MORRIS TOMORROW Councilman Robert Meier
MUSEUM COMMITTEE Councilman Robert Meier
RECREATION COMMITTEE Council President Raymond Verdonik
MORRIS COUNTY League of Municipalities Councilwoman Britni Orcutt

STANDING COMMITTEES OF THE COUNCIL

FINANCIAL, ORDINANCE & RECREATION COMMITTEE

Councilman Verdonik, Chairman
Councilman Calvi, Vice Chairman
Councilman Piccirillo, Member

PUBLIC SAFETY COMMITTEE

Councilman Piccirillo, Chairman
Councilman Orcutt, Vice Chairman
Councilman Meier, Member

ELECTRIC LIGHT & PUBLIC LIGHTING COMMITTEE

Councilman Meier, Chairman
Councilman Piccirillo, Vice Chairman
Councilwoman Orcutt, Member

WATER AND WASTEWATER COMMITTEE

Councilman Orcutt Chairman
Councilwoman Guzman, Vice Chairman
Councilman Verdonik, Member

HEALTH, SANITATION AND COMMUNITY DEVELOPMENT COMMITTEE

Councilwoman Guzman, Chairman
Councilman Meier, Vice Chairman
Councilman Piccirillo, Member

ROADS AND BUILDINGS/GROUNDS COMMITTEE

Councilman Calvi, Chairman
Councilman Verdonik, Vice Chairman
Councilman Guzman, Member

Motion for R 2025-03 Appointments: Second: AIF:

OATH OF OFFICE Any Appointed Officials in Attendance Receive the Oath of Office

10. **R 2025-04 MAYORAL APPOINTMENTS**

PLANNING BOARD

Alternate I - Jason Hammaker
Class IV Unexpired Terms - Duane Reger and James Hough
Class II Member , One Year – Chris Finelli

COUNCIL APPOINTED PLANNING BOARD

CLASS III Member, One Year Term – Marc Piccirillo

AMERICANS WITH DISABILITIES ACT COMPLIANCE COMMITTEE –
Three Year Term – Suzanne Finelli
Two Year Term – Rebecca Hammonds
One year term – Liza Waer

RECREATION COMMITTEE
Five Year Term – Robert Krill and Ashley Natale

MUSEUM COMMITTEE
Three Year Term - Lisa Tomaselli, Cynthia Sokoloff, Sally Ann Sayle, 1 Vacancy

Motion for R 2025-04 Appointments: Second: AIF:

OATH OF OFFICE Any Appointed Officials in Attendance May Receive the Oath of Office

11. ADDITIONAL RESOLUTIONS

R 2025-05 RESOLVED, THAT THE OFFICIAL NEWSPAPERS FOR THE BOROUGH BE THE SUBURBAN TRENDS, HERALD NEWS, THE STAR-LEDGER, DAILY RECORD AND BERGEN RECORD

Moved: Second:

R 2025-06 RESOLVED, THAT THE MAYOR AND COUNCIL OF THE BOROUGH OF BUTLER HEREBY DESIGNATE THE FOLLOWING BANKING INSTITUTIONS AS DEPOSITORIES FOR MONEY BELONGING TO THE BOROUGH OF BUTLER FOR THE YEAR 2025: PNC BANK, PROVIDENT BANK, AND N.J. CASH MANAGEMENT

Moved: Second:

R 2025-07 RESOLVED THAT THE FOLLOWING OFFICIALS SHALL BE AUTHORIZED TO SIGN DISBURSEMENT CHECKS FOR THE VARIOUS ACCOUNTS: THE ADMINISTRATOR, Matthew Guilder; THE FINANCE CHAIRMAN, Raymond Verdonik; AND THE CHIEF FINANCIAL OFFICER, (James Kozimor through January 1, 2025; Melissa Berger 2/1/25-12/31/25). ALL ACCOUNTS REQUIRE TWO SIGNATURES, WITH THE EXCEPTION OF THE PAYROLL ACCOUNT WHICH REQUIRES ONLY THE CHIEF FINANCIAL OFFICERS SIGNATURE.

Moved: Second:

R 2025-08 RESOLVED THAT THE FOLLOWING SURETY BONDS BE SECURED AND THE BOROUGH PAY ALL CHARGES FOR THE BONDS REQUIRED BY BOROUGH OFFICIALS: Tax Collector/Utility Supervisor \$517,000; Clerk Typist/Tax Collectors Office \$110,000; Chief Financial Officer \$450,000; Public Employees Blanket \$25,000 per occurrence (excluding Tax Collector/Utility Supervisor and Chief Financial Officer).

Moved: Second: RC: CC, CG, CM, CWM, CP, CPV

R 2025-09 RESOLVED THAT THE COLLECTOR OF TAXES FOR THE BOROUGH OF BUTLER IS HEREBY AUTHORIZED TO CONDUCT THE ANNUAL SALE OF DELINQUENT TAXES AND OTHER MUNICIPAL CHARGES DUE ON A GIVEN PROPERTY COVERING ANY NUMBER OF QUARTERS AND PERMITS A MAXIMUM FEE OF \$25 FOR MAKING OF NOTICE OF TAX SALE FOR EACH OF TWO WEEKS PRECEDING THE DATE OF THE TAX SALE.

Moved: Second:

R 2025-10 RESOLVED THAT THE GOVERNING BODY MAY FIX THE RATE OF INTEREST TO BE CHARGED FOR NON-PAYMENT OF TAXES, ASSESSMENTS OR MUNICIPAL UTILITY CHARGES ON OR BEFORE THE DATE THEY WOULD BECOME

DELINQUENT, AND MAY PROVIDE THAT WITHIN THE TENTH CALENDAR DAY FOLLOWING THE DATE UPON WHICH THE SAME BECAME PAYABLE, THE RATE SO FIXED SHALL NOT EXCEED 18% PER ANNUM ON ANY AMOUNT IN EXCESS OF \$1,500 TO BE CALCULATED FROM THE DATE THE TAX WAS PAYABLE, UNTIL THE DATE OF THE ACTUAL PAYMENT. THE INTEREST TO BE CHARGED A DELINQUENT TAXPAYER FOR NON-PAYMENT OF REAL PROPERTY TAXES SHALL BE AN ADDITIONAL PENALTY OF 6% IF THE AMOUNT OF DELINQUENCY IS IN EXCESS OF \$10,000 AT THE END OF A CALENDAR YEAR

Moved:

Second:

R 2025-11 RESOLVED THAT THERE IS HEREBY IMPOSED A SERVICE CHARGE OF \$27.00 PER CHECK OR OTHER WRITTEN INSTRUMENT WHICH SHALL BE ADDED TO ANY ACCOUNT OWING TO THE BOROUGH IF PAYMENT TENDERED ON THE ACCOUNT WAS BY A CHECK OR OTHER WRITTEN INSTRUMENT WHICH WAS RETURNED TO THE BOROUGH FOR INSUFFICIENT FUNDS. THE SERVICE CHARGE AUTHORIZED BY THIS RESOLUTION SHALL BE COLLECTED IN THE SAME MANNER PRESCRIBED BY LAW FOR THE COLLECTION OF THE ACCOUNT FOR WHICH THE CHECK OR OTHER WRITTEN INSTRUMENT WAS TENDERED.

Moved:

Second:

R 2025-12 RESOLVED, THAT THE TAX COLLECTOR IS PERMITTED TO PROCESS CANCELLATIONS OF PROPERTY TAX REFUNDS OR DELINQUENCIES OF LESS THAN \$10.00 WITHOUT FURTHER ACTION OF THE GOVERNING BODY IN ACCORDANCE WITH CHAPTER 82, PUBLIC LAW OF 1987, KNOWN AS N.J.S.A. 40A:5-017.1.

Moved:

Second:

R 2025-13 RESOLVED, THAT THE SALARIES OF THE BOROUGH EMPLOYEES AND PAID OFFICIALS OF THE BOROUGH BE PAID EVERY TWO WEEKS FOR THE YEAR 2025 AND THAT THE CHIEF FINANCIAL OFFICER BE AUTHORIZED TO SIGN PAYROLLS ON BEHALF OF THE MAYOR AND COUNCIL AND BE AUTHORIZED TO ISSUE THE NECESSARY CHECKS.

Moved:

Second:

R 2025-14 RESOLVED THAT THE REGULAR MEETINGS OF THE COUNCIL BE HELD ON: January 21, February 18, March 18, April 15, May 20, June 17, July 15, August 19, September 16, October 21, November 3*, and December 16, 2025. BE IT FURTHER RESOLVED, THAT THE FOLLOWING ORDER OF BUSINESS SHALL BE ALLOWED AT THE MEETINGS: 1. ROLL CALL; 2. APPROVAL OF MINUTES; 3. GREETING OF PUBLIC AND INVITATION FOR DISCUSSION; 4. REPORTS OF COMMITTEES AND DEPARTMENT HEADS; 5. APPROVAL OF VOUCHERS AND PAYROLLS; 6. PRESENTATION OF CORRESPONDENCE, PETITIONS; 7. PUBLIC HEARINGS; 8. ORDINANCES FOR INTRODUCTION; 9. ORDINANCES FOR ADOPTION; 10. RESOLUTIONS; 11. NEW/UNFINISHED BUSINESS; 12. INVITATION FOR DISCUSSION FROM PUBLIC; 13. ADJOURNMENT

Moved:

Second:

12. R 2025-15 CONSENT AGENDA AWARDED PROFESSIONAL SERVICES CONTRACTS

R 2025-15.1 RESOLUTION PROVIDING FOR AN AGREEMENT WITH THE BOROUGH AUDITOR, NISIVOCCIA, LLP

R 2025-15.2 RESOLUTION PROVIDING FOR AN AGREEMENT WITH THE BOROUGH ENGINEER, DARMOFALSKI ENGINEERING ASSOCIATES, INC.

R 2025-15.3 RESOLUTION PROVIDING FOR AN AGREEMENT WITH THE BOROUGH

ATTORNEY, MURPHY McKEON, PC

- R 2025-15.4 RESOLUTION PROVIDING FOR AN AGREEMENT WITH BOND COUNSEL, HAWKINS, DELAFIELD & WOOD, LLP
- R 2025-15.5 RESOLUTION PROVIDING FOR AN AGREEMENT WITH DMC ASSOC.
- R 2025-15.6 RESOLUTION PROVIDING FOR AN AGREEMENT WITH ANDERSON & DENZLER
- R 2025-15.7 RESOLUTION PROVIDING FOR AN AGREEMENT WITH SPECIAL LABOR COUNSEL DORSEY AND SEMRAU
- R 2025-15.8 RESOLUTION AUTHORIZING AN AGREEMENT WITH PHOENIX ADVISORS, LLC FOR MUNICIPAL BOND RELATED ISSUES
- R 2025-15.9 RESOLUTION PROVIDING FOR AN AGREEMENT WITH ASPLUNDH ENGINEERING SERVICES CO., LLC
- R 2025-15.10 RESOLUTION AUTHORIZING A CONTRACT WITH AMERICAN ELECTRICAL TESTING

Motion to approve 2025-15: Second: AIF:

- R 2025-16 TEMPORARY BUDGET FOR 2025
M: 2: RC: C, G, M, Mo, P, Ver
- R 2025-17 RESOLUTION AUTHORIZING THE EXECUTION OF MASTER POWER PURCHASE AND SALE AGREEMENTS AND CONFIRMATION TRANSACTIONS THEREUNDER WITH VARIOUS SUPPLIERS
M: 2: AIF
- R 2025-18 RESOLUTION AFFIRMING THE BOROUGH OF BUTLER'S OPPOSITION TO DISCRIMINATION
M: 2: AIF
- R 2025-19 RESOLUTION CERTIFYING THAT THE BOROUGH OF BUTLER IS IN COMPLIANCE WITH THE UNITED STATES EQUAL EMPLOYMENT OPPORTUNITY COMMISSION'S ENFORCEMENT GUIDANCE ON THE CONSIDERATION OF ARREST AND CONVICTION RECORDS IN EMPLOYMENT DECISIONS UNDER TITLE VII OF THE CIVIL RIGHTS ACT OF 1964
M: 2: AIF

13. OPEN PUBLIC DISCUSSION Close: Second: AIF:

14. ADJOURNMENT Second: AIF:

Time: